Chairperson Angel Welke called the regular meeting of the Waste Management Committee to order at 10am on December 16, 2014. Also present were Bill Kohls, Bill Haggard, Joe Moore and Jean Wierenga. Ernie Martin and Paul Welke were absent.

One correction to the October 21, 2014 minutes: First sentence of paragraph 9 the word ‘and’ should be ‘an’. Motion by Kohls and seconded by Moore to approve the minutes of the October meeting with the one correction. Motion carried.

Manager’s Report:
Manager Swearingen presented his report stating maintenance on equipment done. All of the closed containers empty and back on Island. Work shop nearing completion. The DNR and DEQ inspected the facility on October 28, 2014 and all areas in compliance. Treated lumber cannot be put thru crusher, so all must be put in compactor.

Items to be addressed in the manager’s report:
Employee issue: The behavior of Amy Burris on the job, with unprofessional comments, was addressed. Swearingen stated he had talked to Amy and she needs to apologize for her actions. This behavior will be documented in her file. And she needs to apologize to Satch and Jean Wierenga who she made the comments to.

Winter Schedule: Schedule to stay the same as past years at this time. Joe Moore will do a survey on line regarding any changes in the times the station is open now and possibly ask Pete Plastrik to help with a layout for the survey.

Containers: A new 10 or 20 yard open container is recommended.

Credit Card: Swearingen stated he had received the credit card for the transfer station.

Policy Manual Draft: No action to be taken on policy manual until the changes of the structure of the committee are completed, however information needs to be gathered for the manual. Items to be included at this time will be; two employees have their CDL, have a drug and alcohol testing policy, and anyone running equipment to be tested. Motion made by Welke and seconded by Wierenga to have Swearingen find out if testing can be done here on Island and be ready to launch this testing at next meeting. Motion carried.

Spending Limit for Manager: Recurring supplies not an issue, but anything out of the ordinary bring to committee.

Motion by Welke and seconded by Wierenga to cancel both the December and January meetings of the committee. Motion carried. Further scheduling of meetings for 2015 will not be addressed until after budget is prepared.

Motion by Welke and seconded by Haggard to adjourn meeting at 9:50am. Motion carried.

Respectfully submitted,

Jean Wierenga, Secretary