

Board of Directors Meeting Draft Minutes

Saturday, June 18, 2016

10:00 AM BIRHC Community Room

Present – *Board Members* – Denny Cook, Larry Kubic, Rick Speck, Don Spencer, Jim Wojan, Connie Wojan

Absent – Terry Keyes

Staff – Donna Kubic, Managing Director; Deb Plastrik, Administrative Assistant

I. Call to Order & Welcome

President Connie Wojan called the meeting to order at 10:00 AM.

II. Revisions to the Agenda

Denny Cook asked to add a discussion of the ESA/EMS under New Business.

III. Review, revisions & approval of the minutes

Motion to approve the minutes of March 19, 2016 as amended (J. Wojan/Cook) unanimously approved.

Motion to approve the minutes of May 5, 2016 special meeting as written (J. Wojan/Spencer) unanimously approved.

IV. Financial and Utilization Reports

Donna Kubic said that the reports were not available because the Health Center was switching to a new software system.

Motion to approve the check register (attached) (J. Wojan/Kubic) unanimously approved.

V. Committee Reports

A. Resource Development – Connie Wojan reported that the Early Bird drawing had sold 250 tickets and the cost of the car was covered. Dorothy Willis won the Early Bird prize.

B. Finance – No meeting.

C. Building Management – Denny Cook reported that a fence around the propane tank and generator was needed because the line between the two was now above ground. It was agreed that Leonor Jacobson would be consulted; Wolmanized green lattice will be suggested to her.

Motion to place fencing around the tank, the line, the generator and the GLE box at a cost not to exceed \$1500 (J. Wojan/Cook) unanimously approved.

Denny Cook said that he did not think an annual load test on the generator was necessary unless the Center added more equipment.

Motion to schedule an annual maintenance test and no load test (Spencer/Cook) unanimously approved.

Rick Speck asked if the Center would investigate how much automatic door openers would cost on the double door entrances. Donna Kubic will report back to the board.

D. Audit Committee – No meeting

VI. Carolyn Space work schedule

Carolyn Space and her husband Lance Brissette spoke to the board about her work schedule.

VII. Operations Report – attached

Donna Kubic noted the visiting doctors who had recently visited and who were coming soon.

VIII. Old Business – GVSU PA Program 2017

Donna Kubic said that Grand Valley State University was interested in having a Physician Assistant student come next summer for a clinical rotation.

IX. New Business

A. Health Center Lawyer

The board has not been satisfied with the attorney that Webb Martin had suggested. CAH's Lyn Jenks suggested that Munson Healthcare might be able to help for no cost. Donna Kubic will investigate further so the board can decide if an attorney on retainer was necessary.

B. ESA/EMS

Denny Cook spoke about the current relations between the BIRHC and the EMS and said the public does not understand the situation and what their choices might be in an emergency.

Motion to consult a healthcare attorney to look at our authority to direct how and where evacuated patients might be transported, including use of a private vehicle to transport (Spencer/J. Wojan) unanimously approved.

Connie Wojan said that she would call a special meeting if action was necessary before the next meeting.

X. Public Comment

None.

A. Motion to Adjourn at 11:58 AM (C. Wojan/Cook) unanimously approved.

**Respectfully submitted,
Deb Plastrik**

June 18, 2016 submitted by Donna Kubic

Dr Aaron Wilkins, Chiropractor will be at the Health Center, Wednesday, June 22 from 2:00 – 4:00.

Elaine will be here to do an article, if you have time come and meet Dr Wilkins. He will begin seeing patients the end of June.

Dr John Martin has returned and will be seeing patients ½ a day a week. Have several patients wanting to see him already.

Dr Cotter was here yesterday and seen 33 patients.

Dr. Richmond was here on June 6th and seen 10 patients and will be returning on Monday.

Named in memory of by the Buck Ridgeway family. Contributions may be given in his memory to help support the Beaver Island Rural Health Center. Checks, made payable to the “Charlevoix County Community Foundation,” with BIRHC Endowment on the memo line, can be sent to the Charlevoix County Community Foundation, P.O. Box 718, East Jordan, MI 49727. Contributions can also be made online at www.c3f.org. For information about the Health Center and the services they provide to the community, please visit www.biruralhealth.org.

Dorothy Willis is the early bird winner. 250 tickets sold.

New billing software, Betty is getting “good” at. It is a great improvement over the old dos software. Able to run reports without having to ask the billing company.

Hired a company to do the carpets and floors. Really disappointed in their work. They were to return to finish cleaning and waxing the floor but did not have them come back. Will need to find another company to come after summer ends.

Charlene Dubois, the Director of Clinical Education at Grand Valley State University’s Physician Assistant Studies program meet with me on Monday. They have expanded their PA program to Traverse City and admitted their first co-hort last August. Charlene Dubois has a student who has requested a Rural Medicine rotation on Beaver Island. The dates for the rotation would be 6/26 – 7/28/2017. The student has a family member with a cottage here so no accommodations would need to be made.

Received the \$100,000 from the state.

\$56,000 from the endowment fund into general operations.

Monday the Mock survey will begin. Julie Quinn will be Monday afternoon and leave Wednesday afternoon. This will be beneficial in preparing for a state inspection when one would occur in the future.

Health Center magnets have been ordered and we will be putting the around town

3 Veterans have used the telemedicine equipment for mental health appointments with the Psychiatrist with the VA in Saginaw

Dr Van Wagnen Eye doctor seen patient June 13th with a full day.